

NOTICE OF MEETING AND AGENDA

March 20, 2019, 10:00 A.M.

Indiana Archives and Records Administration

Conference Room 12

Indiana Government Center South-First Floor

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (April 17, 2019-Room 12)
- III. APPROVAL OF MINUTES (February 20, 2019)
- IV. NEW BUSINESS
 - 1. Use of Records in the Indiana State Archives - proposed revision of OCPR policy 05-02
 - 2. Electronic Meetings Policy draft – proposed revision of OCPR policy 14-01
- V. DIRECTOR’S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
 - 1. Department of Agriculture, Agency wide schedule
 - 2. Finance Authority, Agency wide schedule
 - 3. Finance Authority, Recreational Development Commission
 - 4. Finance Authority, State Office Building Commission
 - 5. Finance Authority, State Revolving Loan Fund
 - 6. Department of Health, Center for Deaf and Hard of Hearing Education
 - 7. Department of Health, Indiana Lead & Healthy Homes
 - 8. Department of Health, Maternal and Child Health
 - 9. Department of Labor, Indiana Occupational Safety and Health Administration (IOSHA)
- VII. OLD BUSINESS
 - 1. OCPR Vacancies
- VIII. MEETING ADJOURNMENT